

# **SOUTHWESTERN ATHLETIC CONFERENCE**



**VENDOR AGREEMENT  
DELMAR FIELDHOUSE  
HOUSTON, TX MARCH 9-10, 2018**

**2018 TOYOTA SWAC BASKETBALL TOURNAMENT  
VENDOR AGREEMENT FORM**

**WHAT:** 2018 Toyota SWAC Basketball Tournament

**WHEN:** Friday, March 9 & Saturday, March 10

**WHERE:** Delmar Fieldhouse – Houston, TX

**VENDOR FEES:** **Merchandise Vendors \$500**  
**Civic/Social/Greek organizations \$225**

**VENDOR SPACE:** One 10' x 10' booth (MUST bring own tables, tent, etc.)  
Two Vendor Passes  
One Parking Pass  
Booth assignments will be made on a first come, first assigned basis.

PLEASE NOTE: ALL VENDOR SPACES WILL BE LOCATED INSIDE DELMAR FIELDHOUSE; POWER IS AVAILABLE BUT LIMITED; VENDORS ARE RESPONSIBLE FOR ALL SET UP AND CLEAN UP OF SPACE. NO DOLLIES AVAILABLE.

**\*\*\*NO FOOD VENDORS ALLOWED\*\*\***

**VENDOR CHECK-IN:** Vendor check-in information will be sent upon approval.

**REGISTRATION DEADLINE:** **Wednesday, February,21, 2018**

**CANCELLATIONS:** No refunds will be given for cancellations made after March 1, 2018

**CONTACT INFO:** **Southwestern Athletic Conference**  
2101 6th Ave. North, Suite 700  
Birmingham, AL 35203  
Phone: (205) 251-7573  
Fax: (205) 297-9820  
**Questions: Contact: Mackey Habisreitinger**

**PAYMENT:** Cashier's checks, money orders and Visa/MasterCard are accepted.  
Payments should be made payable to:  
**Southwestern Athletic Conference, ATTN: Mackey Habisreitinger**

**2018 TOYOTA SWAC BASKETBALL TOURNAMENT  
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The 2018 Toyota SWAC Basketball Tournament will be held at the Delmar Fieldhouse in Houston, TX on Friday-Saturday, March 9 & 10.

To sell SWAC member institution apparel and merchandise, vendor(s) must be an official SWAC licensed vendor through Learfield Licensing Partners. For more licensing information, please visit [www.learfieldlicensing.com](http://www.learfieldlicensing.com).

**VENDOR APPLICATION MUST BE SUBMITTED NO LATER THAN WEDNESDAY, February 21, 2018.**

Business Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_ Mobile \_\_\_\_\_

Email Address \_\_\_\_\_ Number of Workers \_\_\_\_\_

Description of what you will sell (No food or beverages; No SWAC branded apparel aside from member institutions; please include photo if possible) \_\_\_\_\_

\_\_\_\_\_

On site vendor name and day-of phone: \_\_\_\_\_

Authorized Signature \_\_\_\_\_

\_\_\_\_ I am an official SWAC licensed vendor. (Include copy of license with application.)

**NOTE: Only Official SWAC licensed vendors will be allowed to sell SWAC Member Institution merchandise. Any violation of this provision will result in confiscation of merchandise. ALL ITEMS SOLD MUST GO THROUGH SWAC APPROVAL PROCESS. NO EXCEPTIONS.**

Vendor pass must be worn at all times. Fees for vendor spaces must be paid in full (cashier's check/money order or Visa/MasterCard accepted) and must be received with this application on or before February 21, 2018.

Vendor space is limited and available on a first come, first assigned basis. Please be advised that application to be a vendor does not guarantee acceptance. Applicants will be notified of their status within five (5) business days after the date of receipt of application.

No refunds or cancellations will be made after Thursday, March 1, 2018. **No exceptions.** For further information, contact **Mackey Habisreiting** at (205) 251-7573 at the SWAC Office.